

**PUBLIC NOTICE OF THE MEETING  
OF THE SKIATOOK BOARD OF TRUSTEES**

**TYPE OF MEETING:**       **REGULAR**

**DATE & TIME:**       Tuesday, July 29, 2008 at 7:00 p.m.

**PLACE:**               Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the Town Clerk and posted on the Town Hall bulletin board at 5:00 p.m. on Friday, July 25, 2008.

\_\_\_\_\_  
Jill S. Crook, Administrative Assistant

**A G E N D A**

1.     **Call to Order**  
      *Mayor Kendrick*
2.     **Invocation**  
      *Larry Harper, Community of Christ Church*
3.     **Flag Salute**  
      *Brad White, Operations Supervisor*
4.     **Roll Call**  
      *Ms. Lett*

Attendee Name	Present	Absent	Late	Arrival
Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5.     **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.
  - A.     Approval of minutes of July 8, 2008 regular meeting.  
      *Attachment # 5-A*
  - B.     Approval of Purchase Orders/Warrants: (#81642-81753)
 

I.     General	\$135,714.60
II.    Cemetery	372.42
III.   Airport	145.71
IV.   One Cent	109,789.07

  
*Attachment # B*
  - C.     Lot Split SKL-148  
      *Attachment # 5-C*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

6. **Dedication of plaques in recognition of service to the community in honor of Chet Reyckert, Sr. and Jeannie Reyckert.**

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

7. **Consideration and appropriate action relating to a citizen’s request to address the Board in regards to “Culpepper & Merriweather Circus” to be held on Friday September 11<sup>th</sup> at Osage Prairie Trail.**

*Stacy Page, Skiatook Rotary Club  
 No Attachment*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

8. **SKL-147. Consideration and appropriate action relating to a request for a lot split by James R. Sanders on a 3.8290 acre tract located at the northwest corner of Osage Avenue and W.C. Rogers Blvd. (Hwy 20).**

*Mr. Dunlap, Town Planner  
 Attachment #8*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

9. **Consideration and appropriate action relating to Trustee approval of the Skiatook Planning Commission’s recommendation and approval of Ordinance 2008-11 changing the zoning classification from CG to RD for residential duplex purposes on property located west of North 42<sup>nd</sup> West Avenue on the north side of West 147th Street North.**

*Mr. Dunlap, Town Planner  
 Attachment #9*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

10. **Consideration and appropriate action relating to Trustee approval of the emergency clause for Ordinance 2008-11.**

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

11. **Consideration and appropriate action relating to Trustee approval of the Skiatook Planning Commission's recommendation and approval of Ordinance 2008-12 changing the zoning from AG and RS-3 to RS-3, RM-2, and CG on property located on the south side of State Highway 20 approximately one mile west of Hwy 75.**

*Mr. Dunlap, Town Planner  
 Attachment #11*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

12. **Consideration and appropriate action relating to Trustee approval of the emergency clause for Ordinance 2008-12.**

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

13. **Consideration and appropriate action relating to an amendment to the General Fund FY 2008-09 budget wherein revenues are increased by \$300.00 to Line Item 01-338 representing a donation by Skiatook Fraternal Order of Police and approval of a supplemental appropriation to the Police Department Materials and Supplies for use by D.A.R.E in the amount of \$300.00 to Line Item 01-405-501.**

*Chief Lawrence, Skiatook Police Department  
 Attachment #13*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

14. **Consideration and appropriate action relating to an amendment to the General Fund FY 2008-09 budget wherein revenues are increased by \$500.00 to Line Item 01-338 representing a donation from West Oak Village and approval of a supplemental appropriation to the Police Department Uniforms in the amount of \$500.00 to Line Item 01-405-516.**

*Chief Lawrence, Skiatook Police Department  
 Attachment #14*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

15. **Consideration and appropriate action relating to the approval of two contracts, one in an amount not to exceed \$59,000 to APAC and the other in an amount not to exceed \$21,000 to Kal-An for the one-cent project, asphalt overlay of Hominy Street and Fairfax Street.**

*Brad White, Operations Supervisor  
 Attachment #15*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

16. **Consideration and appropriate action relating to approval of Change Order #1 in the amount of \$42,111.00, to Easky Construction for the extension of South Choctaw and West Fourth Street.**

*Brad White, Operations Supervisor  
 Attachment #16*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

17. **Consideration and appropriate action relating to the hiring of James Purdy for the Town of Skiatook street department contingent upon passing a pre-employment drug and alcohol screening.**

*Brad White, Operations Supervisor  
 Attachment #17*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

18. **Adjournment**

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

**PUBLIC NOTICE OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY**

**TYPE OF MEETING:** REGULAR  
**DATE & TIME:** Tuesday, July 29, 2008 at 7:00 p.m.  
**PLACE:** Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the Town Clerk and posted on the Town Hall bulletin board at 5:00 p.m. on Friday, June 25, 2008.

\_\_\_\_\_  
 Jill S. Crook, Administrative Assistant

**A G E N D A**

1. **Call to Order**  
*Mayor Kendrick*

4. **Roll Call**  
*Ms. Lett*

<b>Attendee Name</b>	<b>Present</b>	<b>Absent</b>	<b>Late</b>	<b>Arrival</b>
Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Richard Barnes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

- A. Approval of minutes of July 8, 2008 regular meeting.  
*Attachment # 5-A*
- B. Approval of Purchase Orders/Warrants: (#81642-81753) \$457,235.92
  - I. SPWA  
*Attachment # B*

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Board members</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

6. **Consideration and appropriate action relating to a request for Trustee approval of a requisition in the amount of \$12,675.00 for 30 pole-mount transformers.**

*Brad White, Operations Supervisor*  
*Attachment #6*

Motion: \_\_\_\_\_

<b>Motion/ 2<sup>nd</sup></b>	<b>Board members</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

**7. Adjournment**

Motion: \_\_\_\_\_

<b>Motion/ 2<sup>nd</sup></b>	<b>Board members</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>