

**PUBLIC NOTICE OF THE MEETING
OF THE SKIATOOK BOARD OF TRUSTEES**

TYPE OF MEETING: **REGULAR**
DATE & TIME: Tuesday, March 11, 2008 at 7:00 p.m.
PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the Town Clerk and posted on the Town Hall bulletin board at 5:00 p.m. on Friday, March 7, 2008.

Jill S. Crook, Administrative Assistant

.....

A G E N D A

1. **Call to Order.**
 Mayor Kendrick

2. **Invocation.**
 Russell Hill, Youth Minister of Church of Christ

3. **Flag Salute.**
 Chief John Lawrence, Skiatook Police Department

4. **Roll Call.**
 Ms. Lett

Attendee Name	Present	Absent	Late	Arrival
Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Richard Barnes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.
 - A. Approval of minutes of February 26, 2008 regular meeting.
 Attachment # 5-A

 - B. Approval of Purchase Orders/Warrants: (*#79423-79526*)

I. General	<i>\$84,045.11</i>
II. Cemetery	<i>178.46</i>
III. Airport	<i>3,259.71</i>
IV. Court	<i>1,936.30</i>

Attachment # 5-B

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

6. **Consideration and appropriate action relating to the possible approval of Resolution 2008-03 for the surplus of Smith & Wesson 40 caliber handguns no longer used by the Skiatook Police Department.**

*Chief Lawrence, Skiatook Police Department
Attachment # 6*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

7. **Consideration and appropriate action relating to the employment of Steve Talburt to be hired as a full-time officer for the Skiatook Police Department.**

*Chief Lawrence, Skiatook Police Department
Attachment #7*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

8. **Consideration and appropriate action relating to a request for Trustee approval of renewal of the Workers' Compensation Insurance coverage with Oklahoma Management Group, Inc., for a period from April 1, 2008 to April 1, 2009, for an annual premium of \$149,459.00.**

*Mr. Tucker, Town Coordinator.
Attachment # 8*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

9. **Consideration and appropriate action relating to Trustee approval of a drug testing policy for the Town of Skiatook and Skiatook Public Works Authority.**
Mr. Tucker, Town Coordinator
Attachment #9

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

10. **Consideration and appropriate action relating to a request for Trustee approval of an amendment to the General Fund FY 2007-08 budget wherein estimated revenues are increased by a total of \$8,268.46 to Line Item 01-338 representing repayment for half of the School Resource Officer's Salary and approval of a supplemental appropriation to the General Fund Police Department budget for Police Salaries in the amount of \$8,268.46 to Line Item 01-405-401.**
Mr. Tucker, Town Coordinator
Attachment #10

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

11. **Consideration and appropriate action relating to the award of a contract with Easky Construction LLC for the excavation portion of South Choctaw Street and West Fourth in an amount of \$261,259.00 contingent upon availability of One Cent Capital Improvement Funds.**

*Mr. White, Operations Supervisor
Attachment # 11*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

12. **Consideration and appropriate action relating to a request for Trustee approval of an amendment to the General Fund FY 2007-08 budget wherein estimated revenues are increased by a total of \$2,609.50 to Line Item 01-338 representing a donation by the Cherokee Nation and approval of a supplemental appropriation to the General Fund Fire Department budget for Capital Outlay in the amount of \$2,609.50 to Line Item 01-406-610 for furniture for Station 1.**

*Mr. Tucker, Town Coordinator
Attachment #12*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

13. **Consideration and appropriate action relating to Trustee approval of asphalt overlay of South Javine Street from 4th to Oak Street, contingent upon availability of One Cent Capital Improvement Funds, not to exceed \$30,000.00.**

*Mr. White, Operations Supervisor
Attachment #13*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

14. **Consideration and appropriate action relating to Trustee approval of asphalt overlay of South Haynie Street from 4th to Oak Street, contingent upon availability of One Cent Capital Improvement Funds, not to exceed \$30,000.00.**
Mr. White, Operations Supervisor
Attachment #14

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

15. **Consideration and appropriate action relating to a request for Trustee approval of an executive session for the purpose of considering employment applications received for Fire Chief and employment of a Fire Chief, as provided for in 25 OS Section 307, Subsections B(1) and B(7).**
No Attachment
Mayor Kendrick

Motion: _____

Adjourn Motion 2 nd	Reconvene Motion 2 nd	Board members	Adjourn into Exec. Session		Reconvene into Reg. Session	
			Yes/Aye	No/Nay	Yes/Aye	No/Nay
		Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

16. Public vote on discussions held in Executive Session.

Motion: _____

Motion/2nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

17. Adjournment.

Motion: _____

Motion/2nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

**PUBLIC NOTICE OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY**

TYPE OF MEETING: REGULAR

DATE & TIME: Tuesday, March 11, 2008 at 7:00 p.m.

PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the Town Clerk and posted on the Town Hall bulletin board at 5:00 p.m. on Friday, March 7, 2008.

Jill S. Crook, Administrative Assistant

.....
A G E N D A

1. **Call to Order.**
Mayor Kendrick

4. **Roll Call.**
Ms. Lett

Attendee Name	Present	Absent	Late	Arrival
Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Richard Barnes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

A. Approval of minutes of February 26, 2008 regular meeting.
Attachment # 5-A

B. Approval of Purchase Orders/Warrants: (#79423-79526)

I. SPWA \$807,657.24
Attachment # 5-B

Motion: _____

Motion/2nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

6. **Consideration and appropriate action relating to a requisition in the amount of \$19,510.00 for the purchase of 2 – 5,000 ft. reels of 260 mill Primary induct.**

*Mr. Brad White, Operations Supervisor
Attachment # 6*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

7. **Consideration and appropriate action relating to Trustee approval of a drug testing policy for the Town of Skiatook and Skiatook Public Works Authority.**

*Mr. Tucker, Town Coordinator
Attachment #7*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

8. **Consideration and appropriate action relating to Trustee approval of the purchase of a Ford F550 Bucket Truck, contingent upon availability of One Cent Capital Improvement Funds, in the amount of \$92,011.75.**

*Mr. White, Operations Supervisor
Attachment #8*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

9. **Adjournment.**

Motion: _____

Motion/2nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>