

**PUBLIC NOTICE OF THE MEETING
OF THE SKIATOOK BOARD OF TRUSTEES**

TYPE OF MEETING: **REGULAR**
DATE: February 12, 2008
TIME: Tuesday, 7:00 p.m.
PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the Town Clerk and posted on the Town Hall bulletin board at 5:00 p.m. on Friday, February 8, 2008.

 Jill S. Crook, Administrative Assistant

A G E N D A

1. **Call to Order.**
 Mayor Kendrick

2. **Invocation.**
 Bonita Collier, Presbyterian Church

3. **Flag Salute.**
 Mr. Brad White, Operations Supervisor

4. **Roll Call.**
 Ms. Lett

| Attendee Name | Present | Absent | Late | Arrival |
|----------------------------|--------------------------|--------------------------|--------------------------|----------------|
| Herb Forbes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Derek Calvin, Trustee | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Steve Kendrick, Mayor | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| O. L. Ricketts, Vice Mayor | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Richard Barnes | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.
 - A. Approval of minutes of January 29, 2008 regular meeting.
 Attachment # 5-A

 - B. Approval of Purchase Orders/Warrants: (*#79010-79113*)

| | |
|------------------|--------------------|
| I. General | <i>\$54,204.68</i> |
| II. Cemetery | <i>1,567.68</i> |
| III. Airport | <i>837.30</i> |
| IV. <i>Court</i> | <i>1,716.16</i> |
| V. One Cent | <i>6,700.00</i> |

Attachment # 5-B

Motion: _____

| Motion/2 nd | Board members | Yes/Aye | No/Nay |
|------------------------|----------------------------|--------------------------|--------------------------|
| | Herb Forbes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Derek Calvin, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Steve Kendrick, Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | O. L. Ricketts, Vice Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | Richard Barnes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |

6. **Consideration and appropriate action for Skiatook Main Street Association to place a cable (permanent) across main street for advertising banner.**
Sheryl Sparks
Attachment # 6

Motion: _____

| Motion/2 nd | Board members | Yes/Aye | No/Nay |
|------------------------|----------------------------|--------------------------|--------------------------|
| | Herb Forbes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Derek Calvin, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Steve Kendrick, Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | O. L. Ricketts, Vice Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | Richard Barnes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |

7. **Consideration and appropriate action relating to the approval of Ordinance No. 2008-05 repealing Ordinance No. 2003-04, concerning the annual increase of sewer rates.**
Mr. Tucker, Town Coordinator
Attachment # 7

Motion: _____

| Motion/2 nd | Board members | Yes/Aye | No/Nay |
|------------------------|----------------------------|--------------------------|--------------------------|
| | Herb Forbes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Derek Calvin, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Steve Kendrick, Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | O. L. Ricketts, Vice Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | Richard Barnes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |

8. **Consideration and appropriate action relating to approval of an emergency clause for Ordinance No. 2008-05, regarding sewer rates.**
Mr. Tucker, Town Coordinator
No Attachment

Motion: _____

| Motion/2 nd | Board members | Yes/Aye | No/Nay |
|------------------------|----------------------------|--------------------------|--------------------------|
| | Herb Forbes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Derek Calvin, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Steve Kendrick, Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | O. L. Ricketts, Vice Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | Richard Barnes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |

9. **Consideration and appropriate action relating to the approval of Ordinance No. 2008-02 repealing Ordinance No. 2003-03, concerning the annual increase of water rates.**

*Mr. Tucker, Town Coordinator
 Attachment # 9*

Motion: _____

| Motion/2 nd | Board members | Yes/Aye | No/Nay |
|------------------------|----------------------------|--------------------------|--------------------------|
| | Herb Forbes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Derek Calvin, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Steve Kendrick, Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | O. L. Ricketts, Vice Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | Richard Barnes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |

10. **Consideration and appropriate action relating to approval of an emergency clause for Ordinance No. 2008-02, regarding water rates.**

*Mr. Tucker, Town Coordinator
 No Attachment*

Motion: _____

| Motion/2 nd | Board members | Yes/Aye | No/Nay |
|------------------------|----------------------------|--------------------------|--------------------------|
| | Herb Forbes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Derek Calvin, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Steve Kendrick, Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | O. L. Ricketts, Vice Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | Richard Barnes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |

11. **Consideration and appropriate action relating to a request for Trustee approval of an amendment to the General Fund FY 2007-08 budget wherein estimated revenues are increased by a total of \$784.97 to Line Item 01-338 and approval of a supplemental appropriation to the General Fund Police Department budget for vehicle maintenance in the amount of \$784.97 to Line Item 01-405-540 for insurance reimbursement for an accident.**

*Mr. Tucker, Town Coordinator
 Attachment #11*

Motion: _____

| Motion/2 nd | Board members | Yes/Aye | No/Nay |
|------------------------|----------------------------|--------------------------|--------------------------|
| | Herb Forbes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Derek Calvin, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Steve Kendrick, Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | O. L. Ricketts, Vice Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | Richard Barnes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |

12. **Consideration and appropriate action relating to a request for Trustee approval of an amendment to the General Fund FY 2007-08 budget wherein estimated revenues are increased by a total of \$225.00 to Line Item 01-338 and approval of a supplemental appropriation to the General Fund Police Department budget for in the amount of \$225.00 to Line Item 01-405-501 to the Police Department Dare Program.**

*Mr. Tucker, Town Coordinator
 Attachment # 12*

Motion: _____

| Motion/2 nd | Board members | Yes/Aye | No/Nay |
|------------------------|----------------------------|--------------------------|--------------------------|
| | Herb Forbes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Derek Calvin, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Steve Kendrick, Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | O. L. Ricketts, Vice Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | Richard Barnes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |

13. **Consideration and appropriate action relating to the amendment of the Cemetery Rules and Regulations relating to the maximum dimensions of a single surface marker.**

*Martin Tucker, Town Coordinator
 Attachment #13*

Motion: _____

| Motion/2 nd | Board members | Yes/Aye | No/Nay |
|------------------------|----------------------------|--------------------------|--------------------------|
| | Herb Forbes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Derek Calvin, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Steve Kendrick, Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | O. L. Ricketts, Vice Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | Richard Barnes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |

14. **Consideration and appropriate action relating to a request for Trustee approval of an executive session, as provided for in 25 OS Section 307, Subsection B(4), for the purpose of discussing the pending litigation regarding the December 11, 2007 sales tax election.**

Motion: _____

| Motion/2 nd | Board members | Adjourn into Exec. Session | | Reconvene into Reg. Session | |
|------------------------|----------------------------|----------------------------|--------------------------|-----------------------------|--------------------------|
| | | Yes/Aye | No/Nay | Yes/Aye | No/Nay |
| | Herb Forbes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Derek Calvin, Trustee | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Steve Kendrick, Mayor | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | O. L. Ricketts, Vice Mayor | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Richard Barnes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

15. **Public vote on discussions held in Executive Session.**

Motion: _____

| Motion/2 nd | Board members | Yes/Aye | No/Nay |
|------------------------|----------------------------|--------------------------|--------------------------|
| | Herb Forbes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Derek Calvin, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Steve Kendrick, Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | O. L. Ricketts, Vice Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | Richard Barnes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |

16. **Adjournment.**

Motion: _____

| Motion/2 nd | Board members | Yes/Aye | No/Nay |
|------------------------|----------------------------|--------------------------|--------------------------|
| | Herb Forbes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Derek Calvin, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Steve Kendrick, Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | O. L. Ricketts, Vice Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | Richard Barnes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |

6. **Consideration and appropriate action relating to the approval of a requisition in the amount of \$11,000.00 to Wiley Transformer Company for a 3 phase pad 500 KVA transformer for Skiatook Public Schools.**

*Mr. Brad White, Operations Supervisor
 Attachment # 6*

Motion: _____

| Motion/2 nd | Board members | Yes/Aye | No/Nay |
|------------------------|----------------------------|--------------------------|--------------------------|
| | Herb Forbes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Derek Calvin, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Steve Kendrick, Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | O. L. Ricketts, Vice Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | Richard Barnes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |

7. **Adjournment.**

Motion: _____

| Motion/2 nd | Board members | Yes/Aye | No/Nay |
|------------------------|----------------------------|--------------------------|--------------------------|
| | Herb Forbes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Derek Calvin, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |
| | Steve Kendrick, Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | O. L. Ricketts, Vice Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| | Richard Barnes, Trustee | <input type="checkbox"/> | <input type="checkbox"/> |