

**PUBLIC NOTICE OF THE MEETING
OF THE SKIATOOK BOARD OF TRUSTEES**

TYPE OF MEETING: **REGULAR**
DATE: January 29, 2008
TIME: Tuesday, 7:00 p.m.
PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the Town Clerk and posted on the Town Hall bulletin board at 5:00 p.m. on Friday, January 25, 2008.

 Jill S. Crook, Administrative Assistant

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A G E N D A

1. **Call to Order.**
 Mayor Kendrick
2. **Invocation.**
 Charles Brazeal, Skiatook Free Will Baptist Church
3. **Flag Salute.**
 Chief Lawrence, Skiatook Police Department
4. **Roll Call.**
 Ms. Lett

Attendee Name	Present	Absent	Late	Arrival
Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Richard Barnes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.
 - A. Approval of minutes of January 8, 2008 regular meeting.
 Attachment # 5-A
 - B. Approval of Purchase Orders/Warrants: (*#78789-78898*)

I. General	<i>\$100,986.83</i>
II. Cemetery	<i>529.33</i>
III. Airport	<i>2,780.00</i>
IV. One Cent	<i>4,199.52</i>

Attachment # 5-B
 - C. Acceptance of the resignation of Phillip Smith as a Communications Officer.
 Attachment # 5-C

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

6. **Consideration and discussion relating to a request for a presentation of the vision and goals of the planning process pertaining to the development of the regional transportation plan, Connection 2035.**

*Jenny Brown, INCOG
 No Attachment*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

7. **Consideration and appropriate action relating to the adoption of the new policy and procedure manual for the Skiatook Police Department.**

*Chief Lawrence, Skiatook Police Department
 No Attachment*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

8. **Consideration and discussion relating to a request for presenting the Police Chief's award. This award is designed to recognize outstanding and/or deserving employees for a job well done.**

*Chief Lawrence, Skiatook Police Department
 No Attachment*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

9. **Consideration and appropriate action relating to the possible approval of Resolution 2008-02 for the surplus of emergency light Bars no longer used by the Skiatook Police Department.**

*Chief Lawrence, Skiatook Police Department
 Attachment # 9*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

10. **Consideration and appropriate action relating to a request for Trustee approval of an amendment to the General Fund FY 2007-08 budget wherein estimated revenues are increased by a total of \$1,000.00 to Line Item 01-338 and approval of a supplemental appropriation to the General Fund Police Department budget for Uniforms in the amount of \$1,000.00 to Line Item 01-405-516.**

*Mr. Tucker, Town Coordinator
 Attachment # 10*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

11. **Consideration and appropriate action relating to a request for Trustee approval of Ordinance No. 2008-04, such ordinance repealing Ordinance No. 2007-02 and approving the annexation of the fence line and certain tracts of property on the North side of 126th Street and West of Highway 75.**

*Mr. Tucker, Town Coordinator
 Attachment # 11*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

12. **Consideration and appropriate action relating to a request for approval of a lease agreement between the Town of Skiatook and William M. Park for the lease of airport hangar property.**

*Mr. Tucker, Town Coordinator
 Attachment # 12*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

13. **Adjournment.**

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

6. **Consideration and appropriate action relating to the approval of Ordinance No. 2008-02 repealing Ordinance No. 2003-03, concerning the annual increase of water rates.**

*Mr. Tucker, Town Coordinator
 Attachment # 6*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

7. **Consideration and appropriate action relating to approval of an emergency clause for Ordinance No. 2008-02, regarding water rates.**

*Mr. Tucker, Town Coordinator
 No Attachment*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

8. **Consideration and appropriate action relating to the approval of Ordinance No. 2008-05 repealing Ordinance No. 2003-04, concerning the annual increase of sewer rates.**

*Mr. Tucker, Town Coordinator
 Attachment # 8*

Motion: _____

Motion/2 nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

9. **Consideration and appropriate action relating to approval of an emergency clause for Ordinance No. 2008-05, regarding sewer rates.**

*Mr. Tucker, Town Coordinator
No Attachment*

Motion: _____

Motion/2nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

10. **Adjournment.**

Motion: _____

Motion/2nd	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>