

**PUBLIC NOTICE OF THE MEETING  
OF THE SKIATOOK BOARD OF TRUSTEES**

**TYPE OF MEETING:** REGULAR  
**DATE & TIME:** Tuesday, May 13, 2008 at 7:00 p.m.  
**PLACE:** Municipal Boardroom, Community Center, 220 S. Broadway

Notice and agenda filed in the office of the Town Clerk and posted on the Town Hall bulletin board at 5:00 p.m. on Friday, May 9, 2008.

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Jill S. Crook, Administrative Assistant

**A G E N D A**

1. **Call to Order.**  
*Mayor Kendrick*
2. **Invocation.**
3. **Flag Salute.**  
*Asst. Chief Williamson, Skiatook Fire Department*
4. **Roll Call.**  
*Ms. Lett*

<b>Attendee Name</b>	<b>Present</b>	<b>Absent</b>	<b>Late</b>	<b>Arrival</b>
Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.
  - A. Approval of minutes of April 29, 2008 regular meeting.  
*Attachment # 5-A*
  - B. Approval of Purchase Orders/Warrants: (#80425-80540)
 

I. General	\$68,644.95
II. Cemetery	112.31
III. Airport	540.17
IV. Court	1,994.92
V. One Cent	86,162.85

*Attachment # A1*
  - C. Approval of Ordinance 2008-06 for rezoning SKZ-167-PUD1 approved at the April 29 Board of Trustees meeting.  
*Attachment # 5-C*

Motion: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

6. **Consideration and discussion relating to a citizen’s request to address the Board in regards to “speeding on North Choctaw”.**

*Gary Solomon  
Attachment #6*

Motion: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

7. **Consideration and appropriate action relating to a citizen’s request to address the Board in regards to “Relay for life June 20<sup>th</sup> -21<sup>st</sup> and to ask for information on the location at Osage Prairie Trail.**

*Stacy Gabriel, Relay For Life Chairman  
Attachment #7*

Motion: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

8. **Consideration and appropriate action relating to the hiring of the following volunteers for the Skiatook Fire Department: Jarod Phelps, Don Mc Creary, Chris Pillers, Kolt Huddleston, Thomas Teel, and Kenneth Nein.**

*Asst. Chief Williamson, Skiatook Fire Department  
Attachment # 8*

Motion: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

9. **Consideration and appropriate action relating to a request for approval of a lease agreement between the Town of Skiatook and Terry Sparks for the lease of airport hangar property.**

*Mr. Tucker, Town Coordinator  
Attachment # 9*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

10. **Consideration and appropriate action relating to an amendment to the General Fund FY 2007-08 budget wherein estimated revenues are increased by \$3,000.00 to Line Item 01-338 representing a donation from an anonymous donor and approval of supplemental appropriations to the Police Department Uniform Line Item 01-405-516 in the amount of \$2,200.00 and to the Police Department Drug Enforcement Line Item 01-405-505, for the K-9 Fund in the amount of \$800.00.**

*Mr. Tucker, Town Coordinator  
Attachment # 10*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

11. **Consideration and appropriate action relating to the appointment of Martin Tucker as the Director of Skiatook Emergency Management.**

*Mr. Tucker, Town Coordinator  
Attachment #11*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

12. **Consideration and appropriate action relating an amendment to the General Fund FY 2007-08 budget wherein revenues are increased by \$1,015.74 to Line Item 01-338 representing reimbursement for overtime pay from the Drug Enforcement Agency and approval of a supplemental appropriation to the Police Department Salaries in the amount of \$1,015.74 to Line Item 01-405-401.**

*Mr. Tucker, Town Coordinator  
Attachment # 12*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

13. **Consideration and appropriate action relating to an amendment to the General Fund FY 2007-08 budget wherein revenues are increased by \$700.00 to Line Item 01-338 representing a donation from Marrs Elementary to the Police Department Drug Enforcement Line Item 01-405-505, for the K-9 Fund in the amount of \$700.00.**

*Mr. Tucker, Town Coordinator  
Attachment # 13*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

14. **Consideration and appropriate action relating to a request for approval of an amendment to the General Fund FY 2007-08 budget wherein estimated revenues are increased by \$900.00 to Line Item 01-338 representing a donation from Exchange Bank to the Police Department Drug Enforcement Line Item 01-405-505, for the K-9 Fund in the amount of \$900.00.**

*Mr. Tucker, Town Coordinator  
Attachment #14*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

15. **Consideration and appropriate action relating to the hiring of Ronnie Glover as a full-time Street Department Laborer for the Town of Skiatook**

*Brad White, Operations Supervisor  
Attachment #15*

Motion: \_\_\_\_\_

Motion/2 <sup>nd</sup>	Board members	Yes/Aye	No/Nay
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

16. **Consideration and appropriate action relating to approval of an executive session for the purpose of an update on pending litigation regarding Paslay vs. Town of Skiatook lawsuit, as provided for in 25 OS Section 307, Subsection B(4).**

*Mayor Kendrick*

Motion: \_\_\_\_\_

Adjourn Motion 2 <sup>nd</sup>	Reconvene Motion 2 <sup>nd</sup>	Board members	Adjourn into Exec. Session		Reconvene into Reg. Session	
			Yes/Aye	No/Nay	Yes/Aye	No/Nay
		Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**17. Public vote on discussions held in Executive Session.**

Motion: \_\_\_\_\_  
\_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Board members</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

**18. Adjournment.**

Motion: \_\_\_\_\_  
\_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Board members</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

**PUBLIC NOTICE OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY**

**TYPE OF MEETING:** REGULAR  
**DATE & TIME:** Tuesday, May 13, 2008 at 7:00 p.m.  
**PLACE:** Municipal Boardroom, Community Center, 220 S. Broadway

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\_\_\_\_\_  
 Jill S. Crook, Administrative Assistant

**A G E N D A**

1. **Call to Order.**  
*Mayor Kendrick*

4. **Roll Call.**  
*Ms. Lett*

<b>Attendee Name</b>	<b>Present</b>	<b>Absent</b>	<b>Late</b>	<b>Arrival</b>
Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Richard Barnes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5. **Consideration and appropriate action relating to a request for approval of the Consent Agenda.** All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

A. Approval of minutes of April 29, 2008 regular meeting.  
*Attachment # 5-A*

B. Approval of Purchase Orders/Warrants: (#80425-80540)  
 I. SPWA \$433,453.20  
*Attachment # A1*

Motion: \_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Board members</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>

6. **Adjournment.**

Motion: \_\_\_\_\_

\_\_\_\_\_

<b>Motion/2<sup>nd</sup></b>	<b>Board members</b>	<b>Yes/Aye</b>	<b>No/Nay</b>
	Herb Forbes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Derek Calvin, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
	Steve Kendrick, Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	O. L. Ricketts, Vice Mayor	<input type="checkbox"/>	<input type="checkbox"/>
	Richard Barnes, Trustee	<input type="checkbox"/>	<input type="checkbox"/>